

BUSINESS ANALYST for benchmarking NetHope Members to the CIS Controls (Implementation Group 1 and beyond)

The Job:

We have an exciting opportunity available for a high motivated individual to join our team at [NetHope](#) as a Business Analyst for a [Member Working Group](#) project.

It has become obvious that, regardless of the altruistic nature of their individual missions, [NetHope's International NGO Members](#) are just as susceptible to security breaches and hacking as any other organization. It is even likely that NetHope members are more susceptible due to the localities in which they operate in pursuit of their missions. NetHope and its Members see the challenges of data protection and information security as an extension of our collective work to improve the livelihoods of all global citizens, and so are highly focused on the need to protect the privacy of their donors, staff, and beneficiaries in some of the world's most challenging contexts.

However, Members have also identified a critical lack of internal resources to reach this aim. This is even more acute now due to the [impact of Covid-19 on nonprofit operations and aid delivery](#). The pandemic has driven an exponential transition of activities to digital infrastructure, widening the gap between the Members' needs and the resources to adequately cover those needs. It is at this critical time that we need a cohesive view of the needs and existing resources with our Members. Then, with the help of our NetHope donors and partners, we can make substantive progress through targeted programs and projects, and so that the good impacts may be realized by all members quicker.

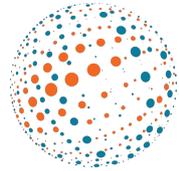
To this end the **NetHope's Information Security and Data Protection Working Group** has identified the [CIS Implementation Class 1](#) controls as the baseline that NetHope Member organizations should aim towards in their Information Security practices. In this first phase we need you to assess the progress of the majority of NetHope's about 60 Members in their attainment of the CIS Implementation Class 1 controls (but perhaps including Class 2 & 3 depending on the progress of the organization). Many of NetHope's members have already started this work themselves, and will have their assessments ready to share, but some will not have started at all.

This is a great chance for you to really help a vibrant coalition of about global nonprofits to become more efficient and resistant to cyberattacks through digital transformation.

About NetHope:

We are a group of excited, determined problem-solvers who are eager to make a difference in this world through technological innovation. We pride ourselves on the diversity of global experience found within our NetHope team and our willingness to apply the best ideas from the nonprofit, private, philanthropic, and government sectors to the hard problems our members are committed to solving.

NetHope's mission is to enable members, and the sector, to be more effective and efficient – and accelerate their impact – through the use of technology. Through technology, collaboration and digital ways of working, the NetHope Working Groups increase the overall capacity and capability of NetHope members and nonprofits to sustainably deliver impact at scale with efficiency, innovation, resiliency, and in responsible ways.



Responsibilities:

- Work with several stakeholders across the nonprofits members of NetHope to document the evidence they have in their progress towards the Controls:
 - **Develop shared findings framework** that allows us to compare progress of Members to the controls, both their current state, and their upcoming focus areas.
 - **Coordinate and conduct desk research** and video interviews with our Member organizations to capture their status and progress.
 - **Capture our members' insights** to the usefulness of their recording tools, and to the usability of the CIS controls itself.
 - **Capture the limiting factors** at play for our Members to reach the goals outlined in the Controls.
 - **Provide recommendations** for areas that could form a basis for NetHope to deliver targeted programs or interventions for the good of many.

Key requirements and skills:

- Storytelling with data – ability to build a coherent and insightful narrative around a set of data and to help convey the meaning of that data in a powerful and compelling fashion to non-technical audiences.
- Experience of using a range of research techniques – collection, organization and interpretation of data sets and reports, and creating common frameworks for that gathered research.
- Communication skills applied to human-centered information gathering and appreciative inquiry approach to conversations.
- Good experience working collaboratively to activate and achieve projects.
- Experience working as a business analyst on projects of scale and complexity of stakeholders
- Experience of Information Security and Data Protection issues and projects
- Ability simplify complex problems into component parts and evaluate systematically.
- Report writing

We are looking for people who:

- Can work virtually with an entrepreneurial mindset.
- Have a keen interest in working for a nonprofit organization.
- Understand technology and humanitarian / environmental subject matters.
- Have a strong core technical business analysis skillset – process mapping, requirements elicitation and workshop facilitation experience.
- Are great at building and maintaining relationships with multiple stakeholders.
- Excel at organising their workload and enjoy driving work forward independently.
- Think strategically and can design local tactics while still meeting larger objectives.

Location: Virtual/remote.

Job Type: Limited, project based

Budget: TBD

Full project concept note, with more background info, is here:

[NetHope Project Note: InfoSec Business Analyst - CIS Controls - Nov 2020.docx](#)

Please apply as soon as possible submitting your CV and a one-page cover letter which outlines your specific interest and ability to successfully fill this role, to Ray.Short@NetHope.org.