NETHOPE

NetHope enables humanitarian organizations to better serve the developing world through smarter use of technology. We are a membership organization currently serving nearly 60 of the world’s leading international humanitarian, health and conservation organizations. We help our Members collaborate, innovate, and leverage the full potential of information and communications technology to support their work in the developing world. A catalyst for collaboration, NetHope facilitates shared problem-solving, fosters strong relationships across sectors, and supports the ongoing growth and development of our member organizations worldwide. Learn more at www.nethope.org.

MEMBERSHIP INTERN

NetHope is seeking an intern who is motivated to learn about the nonprofit sector and to help us enable our Member community – by supporting online conversations, and by using Member research to find actionable insights about our Membership as a whole body. This role will support the NetHope Digital Community Manager and the entire Membership Engagement Team. They will partake in the creation and building of the new NetHope website, help grow our NetHope Network (using Salesforce Communities), as well as audit data and ensure data integrity for the Salesforce CRM system. The role will be exposed to the entire NetHope Member Engagement spectrum, from meetings and calls; to the online forums; to Member data, insights/visualizations, and analytics production; to strategic decision making based on those insights.

Responsibilities include:

• Review and migrate website content
• Research, review and analyze Member data
• Visualizations of data collected, some light analysis writing, and preparing for presentations/events when using or collecting that data
• Assist in tracking and inputting of Member benefits (Salesforce CRM)
• Assist in maintenance and project planning for NetHope NetWork (Salesforce Community)
• Participate with the team in defining next steps for NetHope’s Member Engagement using the tools at our disposal
• Potential participation in NetHope Summit activities as we approach the end of 2021.
• Other tasks as assigned.

Required attributes and skills:

• Comfortable with and adaptable to systems and technologies
• Highly organized and detail oriented
• Ability to multi-task and meet deadlines

Your internship will include training/orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of the NGO sector. You will be exposed to different types of decision-making spaces, and you will gain knowledge about NetHope’s Members by joining in on Membership-wide calls and events, and participating in the data collection and analysis.

**TERMS**
Starting ASAP for 4-6 months
You are expected to work between 20-30 hours per week and will be paid a stipend of $15 per hour. Please submit your application to hr@nethope.org